

## West Shires Alpaca Group

### Committee Meeting

<b>Date</b>	6-Feb-2019 (4)
<b>Location</b>	Abberley Alpacas
<b>Attendees</b>	Iain Sharp, Anne Cheston, Jay Holland, Roger Mount (T), Julia Berry, Pauline Key (T)
<b>Apologies</b>	Harry Edwards

<b>AGM</b>		<b>Action</b>	<b>Due Date</b>
1.1	6-Feb-19 – 2018 AGM Minutes have been finalised <i>21-Nov-18 – Draft available – to be circulated for comment</i> <i>26-Sep-18 - Iain to construct.</i> <i>25-Jul-18 - Minutes. To be constructed from details remembered.</i>	IS 2/1	Complete
1.2	6-Feb-19 – No progress yet <i>21-Nov-18- No progress yet.</i> <i>Charter – Iain/Julia to review and propose changes.</i>	IS/JB 2/2	
1.3	Catering will be buffet style. Committee to bring plates. Everybody to let Anne know what they will bring (Pauline Cheese and Onion Pie)	All 4/1	
1.4	Vets have confirmed talk.		
1.5	Agenda was agreed.		

<b>Financial Update</b>		<b>Action</b>	<b>Due Date</b>
2.1	6-Feb-19 - The current account balance is £9217.51. There are a few extras to be paid out such as Judges fees, website hosting and Paul Valley fees – final total is likely to be around £8,000 <i>21-Nov-18 - Current statements will be circulated.</i>	IS 3/1	Complete

<b>Midland Championship</b>		<b>Action</b>	<b>Due Date</b>
3.1	6-Feb-19 - Results were finalised and provided to Grassroots . They are now available online <i>21-Nov-18 - Results – JH and JB to clarify how the results spreadsheet should be completed for animals that were not presented extra classes. Completed spreadsheet to be sent to Libby. Should be up within a day or two.</i>	JH/JB 3/2	Complete
3.2	6-Feb-19 - JH to nudge Duncan/Judith Newman to get the BAS website updated for the dates and details of the shows. <i>21-Nov-18 - Dates for the shows next year need to be finalised. It was agreed the Midland Show would be 9<sup>th</sup> November. JH to send dates to Duncan for next year. Will decide which judges in February prior to the AGM.</i>	JH 4/2 JH 3/3	Complete

<b>3Cs Planning</b>		<b>Action</b>	<b>Due Date</b>
4.1	6-Feb-19 – Plans for craft show were discussed and flyer/entry forms reviewed. It was agreed that we would progress as proposed and see what response we get. Flyers to be distributed through guilds, craft magazines, shops etc. (Post meeting note: Roger mentioned trophies and we had discussed getting small glass trophies engraved for the winner of the four main categories)		

	<i>21-Nov-18 - It was agreed that we should trial a Craft Show and to include a space for the Guild to demonstrate spinning and weaving. Contact is to be made with Val, Victoria &amp; Caroline to discuss plans and ask for input. Anne &amp; Julia to progress. Harry has display manikins/grid walls for the craft show display.</i>	AC/JB 3/4	Complete
4.2	Search for craft show judges underway. If we find local judges it may be appropriate to get them to come and judge the entries prior to the 3Cs show followed by a barbecue with WSAG members.	JB 4/3	
4.3	When the Fur and Feather meeting is held for the 3Cs show we will try and get a larger tent – will ask for 160, may only get 140. We can indicate that we are increasing the educational aspect with the craft show, guilds etc.	JH/IS 4/4	
4.4	Suri Networking Group are being encouraged to make the Sunday a big Suri day.		
4.5	Costs of sashes etc for modern grey classes is prohibitive for numbers of registered modern greys that are likely to be entered (there are only 7 on the registry).		
4.6	The SWAG hurdles may be available. Need to have a conversation with 3Cs about storage before discussing with Di. (Bath and West no longer want alpacas at the show so no longer want to store the hurdles.) 3Cs may want to borrow some – we will need an inventory/condition/number.	IS/JH 4/5	

<b>Education</b>		<b>Action</b>	<b>Due Date</b>
5.1	<p>6-Feb-19 – The first of the series was held in January and seemed to be very successful. It was proposed that the second will be held at the end of March. Dates to be checked.</p> <p><i>21-Nov-18 – It was agreed that we would progress with a series of low key discussions about fibre (collection, preparing, using etc). Anne/Julia/Jay to discuss.</i></p> <p><i>26-Sep-18 – A skirting/fibre prep course and what to do with fibre was suggested. Further details to be discussed.</i></p>	AC/JB/JH 3/5	Complete
5.2	<p>6-Feb-19 – The neonatal course has been organised for the 22<sup>nd</sup> Feb. There are currently 5 registered participants, 10 are required to break even.</p> <p><i>21-Nov-18 – Costs and dates would be discussed with Claire Whitehead. The course needs deceased animals if it is not being run by Claire.</i></p> <p><i>26-Sep-18 – Neonatal Course. With a number of new members it may be useful to run the course again as it was fully subscribed last time. Cost last time was £180 for WSAG members or £250 for non-members. Currently use Claire Whitehead who has all the equipment. Agreed to pursue this.</i></p>	JH 3/6	Complete

<b>Website/Social Media/Newsletter</b>		<b>Action</b>	<b>Due Date</b>
6.1	<p>6-Feb-19 - Completed</p> <p><i>21-Nov-18 – A newsletter is to be produced in December to include the Midlands show, profiles from Pauline and Jay, what we are planning next and an appeal for committee members.</i></p>	JB 3/7	Complete
6.2	A newsletter will be produced after the AGM	JB 4/6	

<b>Events</b>		<b>Action</b>	<b>Due Date</b>
7.1	6-Feb-19 – No progress. As there is lots of other activities planned for the next few months it was decided to postpone this for the moment. <i>21-Nov-18 - It was suggested that we have a social evening in the second week in January. IS to progress</i>	IS 3/8	Closed
	Harper Adams do not want to support the group with a paddock maintenance talk. Potentially we could approach Hutchinsons or Cirencester.	JB(AB) 4/7	

<b>Committee Members</b>		<b>Action</b>	<b>Due Date</b>
8.1	6-Feb-19 - Caroline Oakes may be interested. <i>21-Nov-18 – An appeal is to be made again in the December newsletter before approaching people directly.</i> <i>26-Sep-18 – New members are required on the committee who can play an active role. Group members to be asked if they would be interested prior to the AGM.</i>	JB 2/20	Complete

<b>AOB</b>		<b>Action</b>	<b>Due Date</b>
9.1	The Facebook group page is to be made a closed group for members only.	AC 3/9	Complete
9.2	Vale Gardens who provide a lot of animal feed may introduce faecal sampling. Whether this would be of interest to members would really depend on cost.		
9.3	Instructions are to be sent for replying to emails that originate from the 'info@wsag.org.uk' address.	AC/IS 4/8	
9.4	It would be useful for the secretary to have a view on finances in order to check whether payments have been made.	IS 4/9	
9.5	It was suggested that we use name stickers at events to help everyone 'put a name to a face'. A role of labels to be purchased.	AC 4/10	

<b>Next Meeting:</b> To be arranged at AGM
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