

West Shires Alpaca Group

Committee Meeting

Date	16-Mar-2020 (11)
Location	Pure Alpacas, Tirley
Attendees	Iain Sharp, Anne Cheston, Julia Berry, Jay Holland, Roger Mount (P), Liz Welch (P)
Apologies	

AGM		Action	Due Date
1.1	25-Sep-19 - No progress yet 17-May-19 - No progress yet 13-May-19 – No progress yet 16-Apr-19 – No progress yet – needs a few updates and definition of a quorum (possibly 3) 6-Feb-19 – No progress yet 21-Nov-18- No progress yet. Charter – Iain/Julia to review and propose changes.	IS/JB 2/2	
1.2	16-Mar-19 – A good selection of food was prepared. 9-Jan-20 - Anne will co-ordinate food.	AC 10/1	Complete
1.3	16-Mar-19 – Projector was sourced and used for the AGM. 9-Jan-20 - Iain will see if he can source a projector.	IS 10/2	Complete
1.4	16-Mar-19 – Liz Welch was elected onto the committee. 9-Jan-20 - Two members will be approached to see if they are willing to join the committee.	AS 10/3 JB 10/4	Complete Complete

Financial Update		Action	Due Date
2.1	16-Mar-20 – Online banking has now been set up. 9-Jan-20 - We will stay with Lloyds but a mandate needs to be signed for online banking to give us better visibility and payment options. 25-Sep-19 – No progress 17-Jul-19 – Concern was expressed about the difficulty of using the current bank account. Paper statements need to be obtained from a branch, there is currently no online view and payments can only be made by cheque and require 2 signatures. IS to investigate alternative accounts that would allow online banking with a two step approval process for payments.	IS 7/2	Complete
2.2	The bank account currently stands at £7445.51		
2.3	We still have outstanding sponsorship payments from the Midland Show – Jay and Roger to chase outstanding sponsorship	JH/RM 11/1	

Midland Championship		Action	Due Date
3.1	Viability of other locations is to be pursued as Three Counties continue to increase charges.	IS/JH 10/5	
3.2	Potentially a lot of shows will be run in the autumn so it may be worth considering cancelling the show this year.		

R3Cs		Action	Due Date
4.1	It was agreed to carry on with planning for the Royal Three Counties show. Sashes can still be ordered as long as there is no date on them and they can then be used for another year if necessary.		

4.2	It was agreed to set 4 th April as the opening date and 25 th May as the closing date for entries.		
4.3	If people enter then entry fees won't need to be paid until we know if the event is going ahead.		
4.4	Judges – Roger to approach potential judges for the fleece and halter show	RM 11/2	
4.5	The fleece show should be able to continue even if the show is cancelled.		
4.6	The craft show should be able to continue but it would be easier if a single judge is used for the craft show. JB to approach a suitable judge.	JB 11/3	
4.7	It was agreed that trophies for craft show can be ordered.	JB 11/4	
4.8	If the R3Cs doesn't run we will need to access rosettes for the fleece and craft show.		
R3Cs Wrap Up			
4.1b	25-Sep-19 – To be picked up next year with 3Cs. <i>17-Jul-19 – It would help if we had more lights over the arena/maybe lower. IS to discuss with 3Cs.</i>	IS 7/11	On hold
4.2b	25-Sep-19 – To be picked up next year. Jay was not asked for the information when he entered his animals!! <i>17-Jul-19 – Grassroots to be asked if the entry form can include asking exhibitors which nights their animals will be present and whether they will combine animals with another herd. RM to include in request for Grassroots to manage entries.</i>	RM 7/12	On hold
4.3b	16-Mar-19 – Meeting held <i>Initial planning needs to be conducted at the next Committee Meeting in advance of entries opening in early April.</i>		
4.4b	16-Mar-19 – Flyers have been distributed and sent to guilds. The craft show may need to be held behind closed doors. Further decisions will be made nearer the time. <i>It was agreed that we would run the craft show again using the same flyer. Classes to be reviewed. It may also be worth inviting Wyvern to display some of their products to give the public a view of what can be done with alpaca fibre.</i>	JB 10/6	Complete

Membership		Action	Due Date
5.1	25-Sep-19 – Only two members have not renewed. <i>17-Jul-19 – Reconciliation has been carried out on a number of occasions. IS to follow up on those that have renewed but not paid. A number of members have not renewed their membership these are to be contacted directly one last time!</i> <i>13-May-19 – There needs to be a reconciliation between the bank and membership renewals to ensure that those that have renewed have paid. IS to chase any that haven't paid.</i> <i>16-Apr-10 – Membership renewal – first email has been sent out. Another to be sent now and end of April.</i>	JB 7/17 IS 6/9 JB 5/9	Complete Complete

Website/Social Media/Newsletter		Action	Due Date
6.1	A newsletter will be produced after the AGM	JB 10/7	
6.2	The newsletter will explain about not scheduling future events but it will include a statement that if anybody needs any help to contact the		

	group and we will try to find someone locally to help. Mention will also be made about plasma drives that have been scheduled.		
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Events		Action	Due Date
7.1	<p>16-Mar-19 – The Breeding Decisions event was held and enjoyed by those present.</p> <p><i>9-Jan-20 – This event will be held at Snowhill or maybe Pure Alpacas. Jay and Roger to discuss which animals to use etc.</i></p> <p><i>25-Sep-19 – To be organised for 7th March.</i></p> <p><i>17-May-19 – Date in March to be organised.</i></p> <p><i>16-Apr-19 – Breeding Decisions – February 2020 to use groups of animals from both Snowhill and Pure. It can be held at either venue.</i></p>	JH/RM 5/13	Complete
7.2	<p>Additional events to be planned for the year:</p> <p>Handling: Jay</p> <p>Parasite Workshop: Bob Broadbent – Roger to approach</p> <p>TB – Debunking the myths: Jay</p> <p>Husbandry/BBQ: Jay</p>	RM 10/9	On Hold
7.3	Future events will be put on hold for the moment.		

AOB		Action	Due Date
8.1	<p>16-Mar-19 – Pauline did not attend the AGM but a gift and card have been delivered to her.</p> <p><i>Pauline has resigned from the committee. Roger to send thanks.</i></p>	RM 10/10	Complete
8.2	<p>16-Mar-19 – Roger has got a reduced rate of £3.60 per sample.</p> <p>Interest in the co-operative will be requested.</p> <p>It was agreed that we would see if there was interest in the fibre co-operative again this year. Roger to discuss costs with AAFT.</p>	JB 11/5 RM 10/11	Complete

Next Meeting:	Tuesday 5 th May - Telephone
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