

## West Shires Alpaca Group

### Committee Meeting

<b>Date</b>	9-Jan-2020 (10)
<b>Location</b>	Apple Cross, Stoke Bliss
<b>Attendees</b>	Iain Sharp, Anne Cheston, Julia Berry, Jay Holland, Roger Mount (P),
<b>Apologies</b>	Pauline Key,

AGM		Action	Due Date
1.1	25-Sep-19 - No progress yet 17-May-19 - No progress yet 13-May-19 – No progress yet 16-Apr-19 – No progress yet – needs a few updates and definition of a quorum (possibly 3) 6-Feb-19 – No progress yet 21-Nov-18- No progress yet. Charter – Iain/Julia to review and propose changes.	IS/JB 2/2	
1.2	9-Jan-20 – Cotswold Seeds have agreed to come to the AGM and give a talk for £100. 13-Nov-19 – Cotswold Seeds have been contacted but have now mentioned a fee of £200. It was agreed we would try and get a lower fee but would agree with what they request. 25-Sep-19 – Pasture management was suggested. Cotswold Seeds to be contacted. 17-Jul-19 - Date for next year's AGM set as Sunday 23 <sup>rd</sup> February 2020 at Stoke Bliss Village Hall. Consideration of a suitable talk/presentation is to be given by all – we need something that is appropriate for all members and will attract a good attendance.	JB 8/1 All 7/1	Complete Complete
1.3	The agenda was agreed based on last year's agenda with the exception of the item on the new website. The event will start with a buffet lunch at 1.00pm with the AGM starting at 1.30pm followed by the Cotswold Seeds talk.		
1.4	Anne will co-ordinate food.	AC 10/1	
1.5	Iain will see if he can source a projector.	IS 10/2	
1.6	Two members will be approached to see if they are willing to join the committee.	AS 10/3 JB 10/4	

Financial Update		Action	Due Date
2.1	9-Jan-20 - We will stay with Lloyds but a mandate needs to be signed for online banking to give us better visibility and payment options. 25-Sep-19 – No progress 17-Jul-19 – Concern was expressed about the difficulty of using the current bank account. Paper statements need to be obtained from a branch, there is currently no online view and payments can only be made by cheque and require 2 signatures. IS to investigate alternative accounts that would allow online banking with a twostep approval process for payments.	IS 7/2	
2.2	The bank account currently stands at £9175 but there is still £2272 to come out. This is slightly higher than this time last year when all show sponsorships have been received.		

<b>Midland Championship</b>		<b>Action</b>	<b>Due Date</b>
3.1	9-Jan-20 – Results were sent and have been published. <i>25-Sep-19 – JB to send results and feedback to Grassroots</i>	JB 9/1	Complete
3.2	Viability of other locations is to be pursued as Three Counties continue to increase charges.	IS/JH 10/5	

<b>R3Cs</b>		<b>Action</b>	<b>Due Date</b>
<b>R3Cs Wrap Up</b>			
4.1	25-Sep-19 – To be picked up next year with 3Cs. <i>17-Jul-19 – It would help if we had more lights over the arena/maybe lower. IS to discuss with 3Cs.</i>	IS 7/11	On hold
4.2	25-Sep-19 – To be picked up next year. Jay was not asked for the information when he entered his animals!! <i>17-Jul-19 – Grassroots to be asked if the entry form can include asking exhibitors which nights their animals will be present and whether they will combine animals with another herd. RM to include in request for Grassroots to manage entries.</i>	RM 7/12	On hold
4.3	9-Jan-20 - Judges have discussed. The numbers can be announced for all classes and details of champions can be announced. <i>25-Sep-19 – It is down to the judge to decide. JH to ask judges. 17-Jul-19 – Commentary – need to confirm if winners of each class can be announced. Jo Bridge requested that this was not done as it could bias the judge in championship and supreme championship classes but some members thought this was done at other shows. JH to confirm.</i>	JH 8/2  JH 7/14	Complete  Complete
4.4	Initial planning needs to be conducted at the next Committee Meeting in advance of entries opening in early April.		
4.5	It was agreed that JB will be fleece steward.		
4.6	It was agreed that we would run the craft show again using the same flyer. Classes to be reviewed. It may also be worth inviting Wyvern to display some of their products to give the public a view of what can be done with alpaca fibre.	JB 10/6	

<b>Membership</b>		<b>Action</b>	<b>Due Date</b>
5.1	25-Sep-19 – Only two members have not renewed. <i>17-Jul-19 – Reconciliation has been carried out on a number of occasions. IS to follow up on those that have renewed but not paid. A number of members have not renewed their membership these are to be contacted directly one last time! 13-May-19 – There needs to be a reconciliation between the bank and membership renewals to ensure that those that have renewed have paid. IS to chase any that haven't paid. 16-Apr-10 – Membership renewal – first email has been sent out. Another to be sent now and end of April.</i>	JB 7/17  IS 6/9  JB 5/9	Complete   Complete

<b>Website/Social Media/Newsletter</b>		<b>Action</b>	<b>Due Date</b>
6.1	A newsletter will be produced after the AGM	JB 10/7	

<b>Events</b>		<b>Action</b>	<b>Due Date</b>
7.1	9-Jan-20 – see AGM <i>17-Jul-19 – No progress</i>		

	<p>13-May-19 – No progress.</p> <p>16-Apr-19 – Cotswold seeds are happy to do a Paddock Maintenance talk but cannot do it until September. Suggested it be organised for October (Snowhill Village Hall or on site at Cotswold seeds)</p> <p>6-Feb-19 - Harper Adams do not want to support the group with a paddock maintenance talk. Potentially we could approach Hutchinsons or Cirencester.</p>	<p>JB(AB) 6/10</p> <p>JB(AB) 4/7</p>	<p>Complete</p> <p>Complete</p>
7.2	<p>9-Jan-20 – This event will be held at Snowhill or maybe Pure Alpacas. Jay and Roger to discuss which animals to use etc.</p> <p>25-Sep-19 – To be organised for 7<sup>th</sup> March.</p> <p>17-May-19 – Date in March to be organised.</p> <p>16-Apr-19 - Breeding Decisions – February 2020 to use groups of animals from both Snowhill and Pure. It can be held at either venue.</p>	<p>JH/RM 5/13</p>	
7.3	<p>Additional events to be planned for the year: Handling: Jay Parasite Workshop: Bob Broadbent – Roger to approach TB – Debunking the myths: Jay Husbandry/BBQ: Jay</p>	<p>RM 10/9</p>	

AOB	Action	Due Date	
8.1	<p>9-Jan-20 – Not to be pursued.</p> <p>17-May-19 – AC to investigate cost of a separate mail box</p> <p>13-May-19 – IS to show JB how to do it.</p> <p>16-Apr-19 – Iain to set up the email reply for JB</p> <p>6-Feb-19 – Instructions are to be sent for replying to emails that originate from the 'info@wsag.org.uk' address.</p>	<p>AC/IS 4/8</p>	<p>Complete</p>
8.2	<p>9-Jan-20 – See Financial Update</p> <p>25-Sep-19 – Ongoing</p> <p>17-May-19 – No further progress – see Financial Update for action to look at alternative banks.</p> <p>13-May-19 – IS needs a signature to complete the application</p> <p>16-Apr-19 – IS has sent in a form to Lloyds – awaiting information.</p> <p>6-Feb-19 – It would be useful for the secretary to have a view on finances in order to check whether payments have been made.</p>	<p>IS 4/9</p>	<p>Closed</p>
8.3	<p>Pauline has resigned from the committee. Roger to send thanks.</p>	<p>RM 10/10</p>	
8.4	<p>It was agreed that we would see if there was interest in the fibre co-operative again this year. Roger to discuss costs with AAFT.</p>	<p>RM 10/11</p>	

<b>Next Meeting:</b>	12-Mar-2020 7.30pm Pure Alpacas
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